

# Enlisted Professional Military Education (EPME) SNCO and NCO Distance Learning Courses (Course 14 & 15) Frequently Asked Questions

## Applicable to: Active Duty and Reserve Components

Effective 26 April 2018, EPME Distance Learning (DL) is no longer a pre-requisite for in residence attendance. Below are several questions and answers to provide greater clarity:

### If I am currently enrolled in EPME DL, do I need to finish?

All Airmen currently enrolled in EPME DL may continue the course or dis-enroll. Air Reserve Component (ARC) Airmen who are currently enrolled are highly encouraged to complete the EPME DL unless they are scheduled for in-residence EPME.

### Is there a benefit for completing EPME DL?

Yes. For all active duty Airmen currently enrolled, completion will be recorded in your personnel records and the appropriate CCAF credits awarded. Additionally, course completion satisfies EPME requirement for ARC Airmen.

### Is my EPME DL disenrollment automatic?

No. To disenroll from an EPME DL course, log into your AUSIS account. On the right-side menu, hover the cursor over 'Manage My Program', then select 'Cancel Program'.

### Can Airmen continue to voluntarily enroll in EPME DL?

ARC Airmen may enroll in EPME DL at any time. Active duty Airmen may access EPME DL, for reference purposes only, through AUSIS and follow the on-screen prompts.

### Will I be penalized for not completing EPME DL?

No. For active duty Airmen, there aren't any negative impacts on personnel related actions such as reenlistment, extensions, evaluations, or promotions if a member does not complete EPME DL. However, ARC Airmen must complete EPME DL if unable to attend in-residence EPME courses.

### Will completing EPME DL give me an advantage over my peers for promotion?

Senior raters and command teams should not use EPME DL completion as a criteria to distinguish one Airman from another. Additionally for active duty Airmen, EPME status is not visible to board members during evaluation boards.

## What is the selection process to attend in-residence EPME?

Active Duty-Selection process is outlined in the [CLC, SNCOA, NCOA Scheduling and Deferments Procedures PSDG](#).

The ARC determines selection procedures for their respective component; training offices have specific guidance.

[Individual Mobilization Augmentee In-Residence Formal School/Professional Military Education Request](#)

[Traditional Reserve, Air Reserve Technician and Active Guard Reserve In-Residence Formal School/Professional Military Education Request](#)

## If I received a markdown on my EPR for not completing EPME DL, can it be changed if it is no longer required?

EPRs and their performance assessments are comprised of the subjective evaluation of the established standards and expectations from the rating chain. Additionally, if the policy in place on the SCOD maintained certain expectations, then it is within the discretion of the rating chain to consider that when documenting the performance. If a policy changes after the SCOD, then it does not apply for that rating period, and the evaluation is deemed valid. With that said, if an Airman has proof and justification of an injustice, he/she may submit an Evaluation Report Appeal Board (ERAB) application under the virtual MPF.

## If I fail the EPME DL course, do I still need to submit a memo from my supervisor or commander in order to re-enroll?

Yes. The current re-enrollment policy remains in effect.

## Will there be changes to in-residence EPME course length and content?

Yes. We expect the courses to evolve as we continue to seek the best ways to develop Airmen.

## If I do not complete EPME DL, will this put me at a disadvantage while attending the in-residence course?

No. NCOA and SNCOA instructors provide foundational information to each student to prepare them for course outcomes. Additionally, EPME DL course material is available for review prior to attending the in-residence EPME course.

## Will the rules for EPME DL group study change?

No. The current policy remains in effect.

## Will I need to complete any DL pre-requisites to attend in-residence EPME?

No. There are no longer any DL prerequisites to attend in residence EPME.

For additional questions, please contact your MPS.